



Thank you for selecting our dental healthcare team! We will strive to provide you with the best possible dental care. To help us meet your entire dental healthcare needs, Please fill out this form in ink. If you have any questions, please ask us. We will be happy to help!

S.O.O     Chart     Patterson

### Patient Information

Patient Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last, First MI (Preferred Name)  
 Gender: M or F    Family Status: M or S    Emergency Contact (Name & Number): \_\_\_\_\_  
 Social Security #: \_\_\_\_\_    Driver's License # : \_\_\_\_\_    Birth Date: \_\_\_\_\_  
 Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ (Cell): \_\_\_\_\_  
**E-mail address:** \_\_\_\_\_    Best Time to Call: \_\_\_\_\_  
 Address: \_\_\_\_\_  
Street Apartment #  
 \_\_\_\_\_  
City State Zip Code

### Health Information

Date of Last Dental Visit: \_\_\_\_\_ Reason for seeking care: \_\_\_\_\_

Whom may we thank for referring you to our practice?

**Have you ever had any of the following? Please check those that apply:**

- |  |  |   |  |   |
|--|--|---|--|---|
| <input type="checkbox"/> Acid Reflux (Heartburn) | <input type="checkbox"/> Epilepsy            | <input type="checkbox"/> Kidney Disease                         | <input type="checkbox"/> Tumors / Ulcers                   |   |
| <input type="checkbox"/> AIDS                    | <input type="checkbox"/> Excessive Bleeding  | <input type="checkbox"/> Liver Disease                          | <input type="checkbox"/> Venereal Disease                  |   |
| <input type="checkbox"/> Allergies--Insect Bites | <input type="checkbox"/> Fainting            | <input type="checkbox"/> Nervous Disorders                      | <input type="checkbox"/> Do you premedicate?               |   |
| <input type="checkbox"/> Allergies – Food        | <input type="checkbox"/> Glaucoma            | <input type="checkbox"/> Pacemaker                              | <b>Allergies (✓ all that apply)</b>                        |   |
| <input type="checkbox"/> Allergies – Shell Fish  | <input type="checkbox"/> Hay Fever           | <input type="checkbox"/> Pregnancy (Current)<br>Due date: _____ |  | <input type="checkbox"/> Codeine Allergy    |
| <input type="checkbox"/> Anemia                  | <input type="checkbox"/> Growths             | <input type="checkbox"/> Respiratory Problems                   |  | <input type="checkbox"/> Penicillin Allergy |
| <input type="checkbox"/> Arthritis               | <input type="checkbox"/> Angina/ A fib       | <input type="checkbox"/> Rheumatic Fever                        |  | <input type="checkbox"/> Aspirin Allergy    |
| <input type="checkbox"/> Artificial Joints       | <input type="checkbox"/> Head Injuries       | <input type="checkbox"/> Rheumatism                             | <input type="checkbox"/> Local Anesthetic Allergy          |   |
| <input type="checkbox"/> Asthma                  | <input type="checkbox"/> Heart Disease       | <input type="checkbox"/> Sinus Problems                         | <input type="checkbox"/> Sulfa Allergy                     |   |
| <input type="checkbox"/> Blood Disease           | <input type="checkbox"/> Heart Murmur        | <input type="checkbox"/> Stomach Problems                       | <input type="checkbox"/> Latex Allergy                     |   |
| <input type="checkbox"/> Cancer                  | <input type="checkbox"/> Hepatitis           | <input type="checkbox"/> Stroke                                 | <input type="checkbox"/> Additional Drug Allergy:<br>_____ |   |
| <input type="checkbox"/> Diabetes                | A B C D E G (please circle)                  | <input type="checkbox"/> Thyroid Disease                        |  |   |
| <input type="checkbox"/> Dizziness               | <input type="checkbox"/> High Blood Pressure | <input type="checkbox"/> Tuberculosis                           |  |   |
|  | <input type="checkbox"/> Jaundice            |   |  |   |

• Have you ever had a negative experience at a dental office?  Yes  No  
 If yes, please explain:  Treatment  Staff  Billing \_\_\_\_\_

• **Do you have any body piercing (other than ear lobes)?**  Yes  No \_\_\_\_\_

• Have you been admitted to a hospital or needed emergency care during the past two years?  Yes  No  
 If yes, please explain: \_\_\_\_\_

• Are you now under the care of a physician?  Yes  No Name of Physician: \_\_\_\_\_  
 If yes, please explain: \_\_\_\_\_

• List any medications or drugs, including nutritional supplements you are currently taking.  
 \_\_\_\_\_

• Are you a smoker?  Yes  No How many cigarettes / day? \_\_\_\_\_

• Do you have any other health problems?  Yes  No  
 If yes, please explain: \_\_\_\_\_

• Do you have any dental concerns?  Yes  No

Toothache	Concerned about Breath	Unable to open mouth wide
Broken Tooth / Filling	Bad Taste in Mouth	Shoulder, Neck or Headaches
Loose Teeth	Jaw Joint Pain	Bite is Uneven
Wear on Teeth	Clicking or Grinding	Teeth have shifted
Food Traps	Jaw gets tired easily	Tooth Sensitivity (Hot, Cold or Sweets)

To the best of my knowledge, all of the preceding answers and information provided are true and correct. If I ever have any change in my health, I will inform the doctors at the next appointment without fail. \_\_\_\_\_ Date: \_\_\_\_\_

Signature of patient, parent or guardian

## Spouse or Responsible Party Information

The following is for:  the patient's spouse  the person responsible for payment

Name: \_\_\_\_\_  
 Male  Female  Married  Single  Child  Other \_\_\_\_\_  
Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_  
Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_ Ext: \_\_\_\_\_ Best time to call: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street \_\_\_\_\_ Apartment # \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## Employment Information

The following is for:  the patient  the person responsible for payment

Employer Name: \_\_\_\_\_ Occupation: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Phone \_\_\_\_\_

## Insurance Information

### Primary

Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No  
Last First MI  
Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_  
Insured's Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Insured's Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_  
\_\_\_\_\_

### Secondary

Name of Insured: \_\_\_\_\_ Is insured a patient?  Yes  No  
Last First MI  
Insured's Birth Date: \_\_\_\_\_ ID #: \_\_\_\_\_ Group #: \_\_\_\_\_  
Insured's Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Insured's Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Street \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Patient's relationship to insured:  Self  Spouse  Child  Other \_\_\_\_\_

Insurance Plan Name and Address: \_\_\_\_\_  
\_\_\_\_\_

## Consent for Services

As a condition of your treatment by this office, financial arrangements must be made in advance. Financial responsibility on the part of each patient must be determined before treatment. All emergency dental services, or any dental services performed without previous financial arrangements, must be paid for in cash at the time services are performed.

Patients who carry dental insurance understand that all dental services furnished are charged directly to the patient and that he or she is personally responsible for payment of services. This office will help prepare the patients insurance forms or assist in making collections from insurance companies and will credit any such collections to the patient's account. However, this dental office cannot render services on the assumption that our charges will be paid by an insurance company.

A service charge of 1½% per month (18% per annum) on the unpaid balance unless previously written financial arrangements are satisfied.

I understand that the fee estimate listed for this dental care can only be extended for a period of three months from the date of the patient examination.

In consideration for the professional services rendered to me, or at my request, by the Doctor, I agree to pay therefore the reasonable value of said services to said Doctor, or his assignee, at the time said services are rendered, or within five (5) days of billing if credit shall be extended. I further agree that the reasonable value of said services shall be as billed unless objected to, by me, in writing, within the time for payment thereof. I further agree that a waiver of any breach of any time or condition hereunder shall not constitute a waiver of any further term or condition and I further agree to pay all costs and reasonable attorney fees if suit be instituted hereunder.

I grant my permission to you or your assignee, to telephone me at home or at my work to discuss matters related to this form. I have read the above conditions of treatment and payment and agree to their content.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Relationship to Patient: \_\_\_\_\_



## OUR FINANCIAL POLICY

Thank you for choosing our practice for your dental needs. We realize that every person's financial situation is different. For this reason, we have worked hard to provide a variety of payment options to help you receive the dental care that you want and deserve allowing you to enjoy a healthy, beautiful smile. Dental treatment is an excellent investment in an individual's medical and psychological well-being. Financial considerations should not be an obstacle to obtaining this important, life enhancing care. We are always available to answer your questions or assist you in any way we can

**FOR ALL PATIENTS:** We are happy to assist you in filing the necessary insurance forms to help you receive the full benefits of your coverage; however, we can make no guarantee of any estimated coverage or payment. Because the insurance policy is between you and your insurance company, we ask that all patients be directly responsible for all charges. We do ask that you pay the estimated patient balance and / or co-payment at the time services are rendered. Please know that we will do everything possible to see that you receive full benefits of your policy. Any claim that is outstanding after (60) days will be due, in full, from you.

A pre-authorized arrangement through a credit card will only be used if a dental claim is outstanding after (60) days and/or a balance exists on your account. Snow Park Dental is authorized to chart the following:

Credit Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Authorized Signer: \_\_\_\_\_

### Collections

Returned checks and balances older than 60 days, may be subject to additional collections fees, billing charges and /or interest charges. Attorney fees, court costs, collection fees, interest on unpaid balances and other costs incurred in collection will be added to the account.

### INFORMATION FOR OUR PATIENTS WITH DENTAL INSURANCE

*We consider our relationship with you to be of primary importance and will always make our recommendations to you based on what we believe is the very best treatment for you, regardless of your insurance coverage. As the patient, it is your responsibility to deal with your insurance company and your employer. We will assist in any way possible to maximize your dental insurance benefits, but to reemphasize, we have no relationship or responsibility to your insurance company.*

- ❖ **FACT#1** Dental insurance is not meant to be a "PAY-ALL". It is only meant to be an aid.
- ❖ **FACT #2** Many plans tell their insured that they will be covered "up to 80% or up to 100%". In spite of what you are told, we have found many plans cover 40-50% of an average fee. Some plans pay more... some pay less. The amount your plan pays is determined by the contribution you and your employer make to your dental plan. The smaller the contribution paid into the plan for "insurance " the less you will receive. It is your responsibility to advise us of your coverage and restrictions or changes to your insurance.
- ❖ **FACT#3** It has been the experience of many dentists that some insurance companies tell their customers that " fees are above the usual and customary fee" rather than saying to them that " our benefits are low ". Remember you get back only what you and your employer put into your insurance coverage less the profits of the insurance company. In dealing with over 1000 dental insurance plans, most do cover our fees.
- ❖ **FACT#4** Each plan utilized in our office has different percentages, deductibles, maximums, procedures covered and varying fees that the plan will allow. We will do our very best to make as close a calculation as possible of what your insurance plan will cover, however, as we cannot estimate precisely, there may be variances for which the patient is individually responsible.
- ❖ **FACT #5** Many routine dental services are not covered by insurance carriers. We make our recommendations based on your needs and not on what your insurance may or may not cover.

\_\_\_\_\_ I authorize the release of all necessary information.

\_\_\_\_\_ I authorize payment of benefits directly to the provider

\_\_\_\_\_ I have read this form and agree to be financially responsible for all fees regardless of insurance coverage.

Signature \_\_\_\_\_ Date \_\_\_\_\_



## Dentistry for the Individual

### Photography Release

I \_\_\_\_\_, hereby authorize the doctor and staff of Mark A. Miller DMD PA to take photographs of my face, jaws and teeth. I understand that the photographs will be used as a record of my care and for professional communications with other doctors, dental laboratories, or other professionals involved with my care.

#### **Paragraph I**

I understand that these pictures may be used for educational purposes in lectures, demonstrations, advertising (including website publication) and professional publications (dental magazines and journals).

I further understand that if the photographs are used in any publication or as a part of a demonstration, my name or other identifying information will be kept confidential. I do not expect compensation, financial or otherwise, for the use of these photographs.

Check this BOX to grant us permission to use your pictures as stated in Paragraph I.

Check this BOX if you Do Not grant us permission to use your pictures as stated in Paragraph I.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# ACKNOWLEDGEMENT OF RECEIPT OF NOTICE OF PRIVACY PRACTICES

**\* You may refuse to sign this Acknowledgement \***

I have received / been offered a copy and declined, a copy of this office's ***Notice of Privacy Practices***

Patients Name Printed \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

For Office Use Only

- We attempted to obtain written acknowledgement of receipt of our Notice of Privacy Practices, but acknowledgment could not be obtained because:***
- Individual refused to sign
- Communication barriers prohibited obtaining the acknowledgement
- An emergency situation prevented us from obtaining acknowledgement
- Other (please specify)